

Agenda

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Value and Performance Scrutiny Committee

Date: **Monday 12 September 2011**

Time: **6.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

Alec Dubberley, Democratic Services Officer

Telephone: 01865 252402

Email: adubberley@oxford.gov.uk

Value and Performance Scrutiny Committee

Membership

Chair	Councillor Stephen Brown	Carfax;
Vice-Chair	Councillor Scott Seamons	Northfield Brook;
	Councillor Mohammed Abbasi	Cowley Marsh;
	Councillor Michael Gotch	Wolvercote;
	Councillor Rae Humberstone	Blackbird Leys;
	Councillor Bryan Keen	Cowley;
	Councillor Sajjad Malik	Cowley Marsh;
	Councillor Stuart McCready	Summertown;
	Councillor Mike Rowley	Barton and Sandhills;
	Councillor Gwynneth Royce	St. Margaret's;
	Councillor Oscar Van Nooijen	Hinksey Park;
	Councillor David Williams	Iffley Fields;

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AGENDA

Pages

- 1 **APOLOGIES FOR ABSENCE AND AND SUBSTITUTIONS**
- 2 **DECLARATIONS OF INTEREST**
- 3 **STANDING ITEM: WORK PROGRAMME**

1 - 10

Pat Jones, Principal Scrutiny Officer, Tel: (01865) 252191,
Email phjones@oxford.gov.uk;
Alec Dubberley, Democratic Services Officer, Tel: (01865) 252402,
Email: adubberley@oxford.gov.uk

Background information
The work programme needs to reflect the wishes and interests of the Committee. It is presented here and at every meeting to allow members to lead and shape their work.
Why is the item on the agenda?
To agree the lines of inquiry for forthcoming meetings and to take an overview of progress
Who has been invited to comment?
The Principal Scrutiny Officer, will present the work programme and answer questions from the Committee.
What will happen after the meeting?
The Chair and Vice-Chair will continue to monitor the Committee's work programme and report to future meetings.

- 4 **STANDING ITEM: REPORT BACK ON THE COMMITTEE'S RECOMMENDATIONS TO THE CITY EXECUTIVE BOARD AND ON MATTERS OF INTEREST TO THE COMMITTEE**

Verbal
Report

Contact Officer: Alec Dubberley, Democratic Services Officer
Tel: (01865) 252402, email: adubberley@oxford.gov.uk

Background information
This Committee made a number of comments to City Executive Board at the last meeting. The Chair reported these comments

verbally.
Why is the item on the agenda?
To report back on comments submitted to the Board on performance monitoring and outturn reports.
Who has been invited to comment?
The Democratic Services Officer will go through the outcomes and answer questions.
What will happen after the meeting?
Any further follow up will be pursued within the work programme.

5 TRADING STRATEGY

11 - 34

Contact Officer: Tim Sadler, Executive Director for City Services
 Tel: (01865) 252101, email: tsadler@oxford.gov.uk

Background information
The trading strategy report has been submitted as part of the Council 2012 programme. The report going to the Executive Board in September will propose methods to optimise income by charging for discretionary services.
Why is the item on the agenda?
The Committee agreed to pre-scrutinise this report along the following lines:- <ul style="list-style-type: none"> • To gain a proper understanding of risks to the council in legal, financial and reputation terms • To strike the right balance between service delivery and trading and recognising “pinch points” • Governance arrangements
Who has been invited to comment?
The Executive Board Member, Councillor Tuner, and the Executive Director have been invited to attend the meeting.
What will happen after the meeting?
A report will be submitted to the City Executive Board on 21 September. Any comments/recommendations from this Committee will be presented alongside that report.

6 RECONFIGURATION OF ENVIRONMENTAL DEVELOPMENT

35 - 48

Contact Officer: John Copley, Head of Environmental Development
Tel: (01865) 252486, email: jcopley@oxford.gov.uk

Background information
This item has been taken from the Forward Plan for pre scrutiny.
Why is the item on the agenda?
<p>As part of the ongoing drive to save money due to shrinking budgets Environmental Development has proposed a number of service changes in order to save money. This was agreed when the Council's budget was set earlier in the year. The committee agreed to focus on the following:-</p> <ul style="list-style-type: none">• The current range, status, cost and users of our services• Any links between these services and other targets and actions within the council• Options for reductions to meet the target• In particular what are the options for the noise nuisance service?• Communication and wind down plan
Who has been invited to comment?
The Member, Councillor Tanner, and Officers from Environmental Development have been invited to attend the meeting.
What will happen after the meeting?
A report will be submitted to the City Executive Board in the near future. Any comments/recommendations from this Committee will be presented alongside that report.

7 BRIEFING ON PARK AND RIDE OPERATION AND MANAGEMENT

To Follow

Contact Officer: Tim Sadler, Executive Director for City Services
Tel: (01865) 252101, email: tsadler@oxford.gov.uk

Background information
There have been changes in the way park and ride sites operate in the City resulting in the management of the Peartree, Redbridge and Seacourt sites returning to the City Council.
Why is the item on the agenda?

At the recently held work planning meeting this Committee decided to include this topic on their work programme. The following lines of inquiry were agreed:-

- What events have culminated in the breakdown of the current park and ride management arrangements?
- What are the budgetary implications for the council and how will these be managed?
- What are the service implications for the council and those using park and ride facilities?

Who has been invited to comment?

The Executive Director for City Services will brief the Committee. The Board Member, Councillor Cook, has been invited to attend.

What will happen after the meeting?

A report will be submitted to the City Executive Board on 21 September. Any comments/recommendations from this Committee will be presented alongside that report.

8 MINUTES

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Minutes of the meeting held on 21 June 2011.

9 DATES OF FUTURE MEETINGS

21 November 2011
30 January 2012
26 March 2012

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

